

## **DCWS Project Submittal Checklist**

**PLEASE INCLUDE THIS CHECKLIST AND THE FOLLOWING ITEMS WHEN SUBMITTING A NEW PROJECT TO DCWS.**

*All items are required with a first submittal unless noted in the item description.*

*Always use the most up-to-date forms found on [www.dorchestercountysc.gov](http://www.dorchestercountysc.gov)*

**Project Name:** \_\_\_\_\_

**Evolve #:** \_\_\_\_\_

<i>Item Attached</i>	<i>Item Description</i>
	<b>PRELIMINARY PLANS - ONE (1) Full Size (24X36) complete, bound set of construction drawings*</b>
	<b>PRELIMINARY PLANS</b> -PDF file uploaded to Evolve
	<b>APPROVED CONSTRUCTION PLANS - TWO (2) Full Size (24X36) complete, bound set</b> of construction drawings.
	<b>PDF of APPROVED CONSTRUCTION PLANS - DUE</b> once construction drawings have been <b>APPROVED</b> by the Engineering Department (produced from the AutoCAD files so the sheets are clear and scalable)
	Project Design Information Sheet - PDF uploaded to Evolve
	DCWS Construction/Record Drawing Submittal Checklist - PDF uploaded to Evolve
	Water System Design Calculation (if water project) - PDF uploaded to Evolve
	Sewer System Design Calculation (if sewer project) - PDF uploaded to Evolve
	SCDHEC <b>COMPLETE</b> DRP Submittal (if applicable) - PDF uploaded to Evolve
	<b>Plan Review Fees (initial review &amp; 1st revision \$500.00/ \$250.00 every additional review) - paid in Evolve</b>

*\*For detailed information on requirements for drawings and calculations, please see DCWS Guidelines for Required Submittals.*