

**DORCHESTER COUNTY
SPECIAL EVENTS PERMIT**

Temporary activities and events for compensation may be permitted upon application for a temporary permit to the Zoning Administrator. Applications shall be filed a minimum of ten (10) days in advance of the event or function. The fee for this application is \$100 payable to Dorchester County.

Instructions: Applicants must complete and submit this form and fee with all the required information to the Planning & Zoning Department at 500 N. Main St., Summerville.

Office Use Only

Property location / address: _____

TMS# _____ Zoning: _____

Property location/address: _____

Property Owner: _____

Applicant: _____

Applicant Address: _____

Phone: _____ Fax No.: _____ E-mail: _____

Description of Event including dates and hours or operation: _____

Will there be:

- Amplified Music (if so, hours: _____)
- Alcohol served or allowed
- Outdoor lighting

Required Application Information

Two (2) copies each: Site Plan Copy of Promotional Material Parking & Traffic Flow Plan

❖ An Application is **not** complete until all required information is submitted.

I hereby acknowledge by my signature that the forgoing application is complete and accurate and I am the owner of the subject property or the authorized representative of the owner. I authorize the subject property to be posted and/or inspected. All fees are non-refundable.

Applicant Signature: _____ Date: _____

_____ (Print Name of Contact Person)

Office Use Only

Date Received: _____ Fee: _____ Cash/Check#: _____ Rcpt#: _____ Staff: _____

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Staff Review:

Approved Denied

Reason for Denial: _____

Removal Date: _____

Conditions: _____

Reviewed by: _____ Date: _____

Zoning Administrator: _____ Date: _____

DORCHESTER COUNTY

Planning & Zoning Department
500 N. Main Street, Box 3
Summerville, South Carolina 29483
Phone (843) 832-0020 ♦ (843) 563-0020