



# DORCHESTER COUNTY

## LOCAL HOSPITALITY TAX REPORTING AND COMPUTATION FORM

**NOTICE: A COPY OF YOUR STATE SALES TAX RETURN MUST BE SENT WITH YOUR REMITTANCE.**

Year: \_\_\_\_\_

Business Name: \_\_\_\_\_

Location Address: \_\_\_\_\_

Business License #: \_\_\_\_\_

### Reporting Period:

The Local Hospitality Tax Act requires that taxes be remitted to Dorchester County on a Monthly basis when the estimated amount of average tax is more than fifty (\$50.00) dollars a month, on a Quarterly basis when the estimated amount is twenty-five (\$25) to fifty (\$50) dollars a month and Annually when the estimated amount of average tax is less than twenty-five (\$25) dollars a month.

**Monthly** (Please check one)

- January
- February
- March
- April
- May
- June
- July
- August
- September
- October
- November
- December

**Quarterly** (Please check one)

- 1<sup>st</sup> Quarter (Jan., Feb. and March)
- 2<sup>nd</sup> Quarter (April, May and June)
- 3<sup>rd</sup> Quarter (July, Aug. and Sept.)
- 4<sup>th</sup> Quarter (Oct., Nov. and Dec.)

**Annually**

### Computation of Local Hospitality Taxes Due to Dorchester County:

1. Gross Sales of Food and/or Beverages <sup>2</sup>	1.	0.00
2. Computation of 2% Local Hospitality Tax (Line 1 x .02)	2.	0.00
3. Penalty if remitting after the 20 <sup>th</sup> of month (Line 2 x .05)	3.	0.00
4. Total Penalties: ( #Months Past Due) x (Line 3)*	4.	0.00
<b>TOTAL LOCAL HOSPITALITY TAXES DUE (Add Lines 2 and 4)</b>	\$	<b>0.00</b>

*\*Note the change on line 4. Late penalties will be charged based on the number of months the payment is past due. Payments are delinquent on the 21<sup>st</sup> of the following month.*

*I certify that all information on this form, including any attachments, is a true and accurate report.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Telephone Number \_\_\_\_\_

**PLEASE MAKE CHECKS PAYABLE TO: DORCHESTER COUNTY**

**MAILING ADDRESS: Business Services - Budget & Revenue Division \* 500 N Main St, Box 3, Summerville, SC 29483**

**PHONE: (843) 832-0018**

<sup>2</sup>This return covers the period through the last day of the month.

If using 13 period accounting cycle, contact this office for instructions.